



**INFORMATION & APPLICATION INSTRUCTIONS  
PLEASE READ CAREFULLY**

InterFaith Shelter Network (IFS FN) is a 501(c)(3) non-profit organization **providing housing**, supportive services and mainstream resource linkage **for homeless men, women and children** in Sonoma County. IFS FN operated the Emergency Shelter (armory) for fifteen years from 1989 until 2004. The Transitional Housing Program was implemented in 1999 to help men and women stabilize physically, mentally, emotionally and fiscally, so that they may become responsible, accountable, productive members of our community, and our society! Our mission: to provide housing and “a hand up” to men, women and children in Sonoma County, in an atmosphere of dignity, respect and kindness, towards an outcome of empowerment, self-sufficiency and independence! IFS FN operates multiple facilities in Sonoma County. Most are located in Santa Rosa, and one is located in the Northern Sonoma Valley in Glen Ellen. Services include: on-site facility management, comprehensive case management, one-on-one—and group—counseling, therapy, skill-building and self-actualization training, plus, linkage to mainstream and community resources. Services have been strategically developed to enhance independent living, communication and problem solving skills. Basic necessities—such as telephone, laundry facilities and toiletries, some staple food products, cleaning supplies, bedding, linen and towels, and bus passes are provided. **Last year (FY 06-07) 68% of our clients graduated to permanent housing!**

If you are homeless and need clean and sober housing, please read the following information thoroughly. This will help you determine whether or not you are eligible, and whether or not our program is right for you and will suit your needs at this time.

**THE NUMBER ONE REQUIREMENT:**

YOU MUST HAVE A SINCERE DESIRE TO CHANGE AND IMPROVE YOUR LIFE, AND  
YOU MUST MAKE A PERSONAL COMMITMENT TO DO WHATEVER IS NECESSARY  
TO ACCOMPLISH YOUR GOALS!!!

**ACCURATELY COMPLETING and SUBMITTING your application is the FIRST, CRUCIAL STEP towards intake!**

**IMPORTANT facts about the program that you NEED TO KNOW:**

- ATTENDANCE AT HOUSE MEETINGS, MEETING WITH YOUR CASE MANAGER, AND PARTICIPATING IN A MINIMUM OF THREE COUNSELING SESSIONS ARE MANDATORY.
- PERSONAL belongings are limited—**TWO suitcases ONLY**—STORAGE SPACE is NOT AVAILABLE and NOT INCLUDED.
- YOU MUST BE CLEAN AND SOBER!!! (Random urine TESTING is done frequently!)
- YOU WILL BE EXPECTED TO BE OUT OF BED and DRESSED by 9AM Monday thru Friday and THERE IS A CURFEW (unless employment prevents it).
- PROGRAM FEE is based on a sliding scale (maximum \$450 a month) OR YOU MUST QUALIFY for SONOMA COUNTY GENERAL ASSISTANCE (GA\*—see below).
- SMOKING is permitted outside of the facilities—in designated areas ONLY! This is NOT NEGOTIABLE!
- PETS are not allowed! (*Sorry...we cannot accommodate them at this time*).

*To apply, fill out attached application and fax or mail to 2500 Vallejo St., Suite 200, Santa Rosa, 95405—then call 546-7907 for an intake and assessment interview. We place people in housing on a first-come, first-served basis, and maintain a waiting list. Please be sure to include a reliable contact or message number so we can reach you when space becomes available.*

**PLEASE—DO NOT show up at our office if you do not have an appointment scheduled.**

**PLEASE DO NOT FAX THIS INSTRUCTION PAGE BACK TO US—A COVER SHEET IS NOT NECESSARY**

**FAX APPLICATION TO 546-1544.**

*\*A number of beds in each house are dedicated to Sonoma County General Assistance (GA) clients. IF you do not have a source of income, you may qualify for GA, but it must be understood that if you are a GA client, we will expect you to secure employment/or a source of income before your GA is terminated (usually 90 days—unless a disability exists), and you will be required to work for GA for a certain number of hours each month.*